

The Episcopal Church of St. John the Baptist

Annual Meeting --- January 29, 2023



Episcopal Church of St. John the Baptist

ANNUAL MEETING

January 29, 2023

The Annual Parish Meeting of the Episcopal Church of St. John the Baptist is held on January 29, 2023 in accordance with

Article 3 of the By-Laws of the Episcopal Church of St. John the Baptist. By-Laws were amended on January 22, 2006.

AGENDA

1. Vote to approve minutes of 2022 meeting
2. Election of Clerk
3. Rector Report
4. Wardens Report
5. Reports of Parish organizations and committees.
6. Presentation of approved 2023 Budget
7. Election of Vestry Members
8. Election of Delegates and Alternates to Lakes Region Convocation and Diocesan Convention
9. Adjournment

“Almighty and ever living God, source of all wisdom and understanding, be present with those who take counsel here at St. John the Baptist, for the renewal and mission of your Church. Teach us in all things to seek first our honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. Amen”

Minutes of the Annual Meeting January 23, 2022

The Annual Parish Meeting of the Episcopal Church of St. John the Baptist was held on January 23, 2022 in accordance with Article 3 of the By-laws of the Episcopal Church of St. John the Baptist and amended January 22, 2006.

The Annual meeting was in the church and on Zoom following the 9am Sunday Service.

Father Dave opened the 2022 Annual meeting with prayer.

A quorum of 23 baptized members of the church participated. Dave Moberg made a motion to nominate Ann Elkins as recording clerk. Dave G. seconded. All agreed.

Dave Moberg made a motion to have Ann record the minutes of the 2022 Annual Meeting. Dave Giunta seconded.

Dave Tyler made a motion to accept the minutes of the 2021 meeting minutes. Dave Giunta seconded. Motion passed unanimously. Dave Moberg made a motion to dispense with the reading the committee reports. All agreed.

Father Dave thanked everyone for coming and said farewell to those going off the vestry, Maureen Gillum, Mary Cullinan. Welcomed new vestry members, Julia Stackpole and Anne Prunier. New convocation member is Julia Stackpole and Dave Tyler and Dave Giunta are alternates.

The year 2022 saw us going between being on or wearing masks in church. Communion was different as no wine could be served, only bread. During outdoor Services, you brought your own and served yourself communion. These were some of the issues we faced. Life in the parish resumed with COVID protocols in place.

The Bishop is scheduled to visit on September 11 and dedicate the new Hansen-Pike Hall.

Treasurer's report was approved for the new year.

Priest's Report

Grace to you and peace from God our Father and the Lord Jesus Christ!

I am blessed to have served as a part-time Transition Pastor at St. John the Baptist Church since early June, 2022. In conversation with the Bishop, members of the Vestry and Wardens of the parish, I was asked to work with the congregation during its time between the retirement of the Rev. Dave DeSalvo and the call of a new priest for the parish. Supporting the parish as it lives into its ministry with a part-time priest is an important aspect of our work together. We have been looking at many facets of the life of the congregation, including worship, administration, education, pastoral care, outreach, and community building.

Worship has been a particular focus of our efforts. With the expectation that the half-time priest in charge of the parish will take responsibility for leading the service on two Sundays a month, a rotation of supply clergy and parishioners leading Morning Prayer will cover the other regular Sundays. Holy days and special events are handled outside the usual pattern for worship leadership.

Regular adult education is also a challenge for the parish. Leading weekly Bible Study alternated between clergy and members of the congregation. Coordinating this has been difficult and the group decided to suspend meeting for the winter. In order to offer educational opportunities to the larger parish, the Parish Hall now has a large 'smart' TV. Classes can be led by clergy or members of the congregation in combination with presentations from the internet.

During this 'in between time,' the parish is working with the Diocesan staff to call a new Rector. In July and August, 2022, the congregation gathered after Sunday worship to explore the four questions for the transition process:

1. What is our purpose/mission?
2. What are our core strengths?
3. What are our present challenges?
4. What is our liturgical style?

Responses to the questions have been provided to those who are interested in the position and have also sparked conversations among parishioners about the congregation's identity and life.

The congregation of St. John the Baptist Church is not large but it is faithful and has a vibrant life. It is my prayer that the search process brings a priest to serve this community who can help it to continue its growth in service and ministry.

Blessings, the Rev. Jo Barrett

Wardens' Report

This past year proved to be another very busy one.

Most notable was the departure of Fr, Dave. Much of our effort has been working to find a new priest.

Issues around this, is the fact that there are far more churches looking for clergy than clergy looking for churches, The Diocese has been encouraging all parishes in a search for a new priest to go with a half time priest. To guide us through this process we have been blessed with Rev Jo. Her understanding of our parish community and needs have put us on the right path to find a suitable half time priest. Vestry is being used as the search committee along with Maureen Gillum.

2022 was the first full year we were able to use Hansen Pike Hall. Its utility has exceeded expectations

it has been used for

- Community dinners
- Private parties
- Pie sales
- Receptions
- Meeting space
- Sunday coffee hours
- Community club meeting space
- AA meetings

Church maintenance

- Parking lot repair
- Weather proofing doors
- Furnace repair
- Installed TV for Christian Education programs

Respectfully submitted, Dave Guinta, Sr. Warden and Dave Tyler, Jr. Warden

2022 Fundraising Report

We had 7 fund raising events during 2022. They included 4 dinners/BBQ's and 3 pie sales. All these events were very well attended. As usual the pie sales were very successful, all of them being sell-outs within the first 45 minutes. We raised a total \$5,744.20

None of these events would succeed without the help of the people of Saint John's and the local community. We look forward to another successful 2023

Respectfully, "Chef" Dave Tyler

Altar Guild 2022

2022 was bittersweet as we said goodbye to Father Dave; he was a big part of our service to the church as Altar Guild members. As our church continues working with Pastor Jo and supply clergy our knowledge of the inner workings of this service grows.

We were gifted this year by Rev. Robert Appleyard with a beautiful Vestment, Stole & Silver Communion set in a lovely dovetail box given in memory of his father, the Right Rev. Robert B Appleyard.

As with last winter Jackie Keating, Ann Elkins and I having been maintaining weekly Altar Set ups and decorations. Mary Cullinan has been a great help during Altar breakdowns. Looking forward to serving again with Ann Prunier come May and Tina Firicano in June.

We look forward to another year.

Sincerely, Sandy Thomas

2022 SJTB Covid-19 Safety Report

The Sars Covid-19 Virus (one of seven coronaviruses that infect humans) has been with us, for approximately three years now (2020-2022) and continues into 2023. We at St. John the Baptist have done our due diligence to assure appropriate precautions were followed to protect our community from this elusive and evolving virus and avert being a site of any "Super Spreader Events". A big THANK YOU goes out to all parishioners for being aware and compliant! The battle is not yet over, the virus continues to mutate and will continue to infect us. Therefore, we must remain vigilant and continue to do our part to avoid, contain, and hopefully eliminate this contagion. At this time, and on a week-to-week basis, based on regional CDC data and guidance from our Diocese, we plan to continue "In-Church" services and broadcast those services on Zoom.

Respectfully submitted, Richard E. Burke, Committee Chair & STJB Safety Compliance Team

2022 Safe Church Training Report

The Episcopal Diocese of New Hampshire has a new training platform called Praesidium Academy. All who had accounts on the previous platform (Safeguarding Online) now have accounts in Praesidium Academy. More information can be found online at <https://www.nhepiscopal.org/safe-church>.

Safe Church training is required for all vestry members, Sunday School teachers, and anyone dealing with children and the elderly. In the past year related Licenses and Records have been updated in the Diocesan Office and renewed for:

- Walter Peter Campbell [Eucharistic Minister]
 - David A. Giunta [Eucharistic Minister, only]
 - Jacqueline Keating [Eucharistic Minister]
 - David Gordan Tyler [Eucharistic Minister, Eucharistic Visitor, and Worship Leader]
 - Pamela Jean Colmer Tyler [Eucharistic Minister]
 - Rhonda Susan Burke for Worship Leader
 - David Alan Giunta for Worship Leader and Eucharistic Visitor
 - Jacqueline Keating for Worship Leader
 - Richard Everett Burke for Worship Leader
 - Maureen R. Gillum for Worship Leader
 - Joe E. Beard for Eucharistic Minister
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- Roland G. LaScala for Worship Leader
 - Denise Crooker for Worship Leader
 - Ann Prunier for Worship Leader and Eucharistic Minister.

If you are listed here, you are required by the Diocese to undertake appropriate Safe Church Training every three (3) years. I'm reviewing the current status of completed training for each of you and if I've not communicated with you about this I will very soon. Thank You.

Respectfully submitted, Richard E. Burke, Safe Church Administrator

Lakes Region Convocation Annual Report

The year 2022 was another year in transition. All the meetings were held on zoom. The main topics discussed in the breakout discussion groups centered on how we can stay connected as a community and how to help others who are vulnerable. What is the new normal going to look like? Some churches eventually opened with mask wearing and no communion or an abbreviated version. All this is made more difficult since most are looking for new clergy. A book called "Part time is enough" was

suggested and we all agreed to read it. The author was invited to come discuss the book. This happened on two occasions. It was very informative since most of us are looking for new clergy. New convocation sessions begin in February or March until summer and resume again in September until the convention in November.

Peace, Ann Elkins

The Daughters of the King Annual Report

2022 was a great year for the DOK at St. Johns. We Celebrated our 30th chapter anniversary on Sunday December 11th. In addition we continued our prayer ministry by maintaining the prayer list and praying it every day. We were also able to sponsor a teacher with funds to buy classroom supplies and sent a check to the Wakefield food pantry. We also support National funds.

If you would like to become a Daughter of the King please mention it to Rev. Jo, or tell a daughter.

Wishing all a good 2023

Respectfully submitted, Julia Stackpole, President

Music Annual Report 2022

Carol Branca and I have been sharing the music leadership on an every-other-week schedule of piano and organ. I enjoy working with Carol and think that we have made a good team for meeting the musical needs of StJB at this time.

I'm grateful for the worship leadership from The Rev. Jo Barrett, supply clergy persons, and The Rev. Sinclair (Skippy) Ender and our lay leaders, primarily Dave Tyler and Roland LaScala, who have been leading Morning Prayer about once a month. As our former priest Sue Poulin often said, "God has been worshipped!"

Judy Gray, Organist

StJB EpiscoGolf 2022 Benefitting Children's Charities: v 2 12-18-22

In review, St John's EpiscoGolf 2022 raffle brought in a total of \$11,844; and had \$13,079.24 in our EpiscoGolf account (11/22). We had ten 2022 EpiscoGolf grant application requests this fall totaling \$10,000, which I sent out 11/22/22 (grant notification letters, w/ StJB EpiscoGolf checks, by USPS, see below). ADDITIONALLY on 12-18-22, we gave a late \$500 grant to Families in Transition (Rochester, NH, a late app) and \$250 to a E. Wakefield family (Bucknan-Robinson Fund) w/ a 13 yr old who lost everything in a home fire 12/16/22. This will leave us a balance of \$2,329.24 to start next year's E-Golf efforts (should leave min. of ~\$1,500; seed money restart golf tournament per Pruniers?) and/or to disperse to help kids (StJB Cares requests?). Questions, comments? Please let me know.

- Maureen Gillum, mgillum.m@gmail.com StJB EpiscoGolf Ministry Team Lead v. 2 update/final 12-18-22

- **Wakefield Food Pantry, Howie Knight, 603-986-6550. Xcaliber1@roadrunner.com R \$1K -> \$2K**
PO Box 426, Sanbornville, NH 03830. Supplies food for those in need in Wakefield, Effingham, Newfield, Milton & Brookfield. WFP served 7,575 meals to kids; \$30 FIT GC to Lovell Lake 43 kids for 10 weeks. 5 Towns
- **Wakefield Secret Santa Program, Ann Bell, 978-375-2908, annbell603@gmail.com R \$1K**
132 Crew Rd, North Sanbornville, NH 03872. Fund to purchase Christmas gifts for needy children.
- **End 68 Hours of Hunger, Jodi Trefethen, 207-475-6217; Jenny Carter 603-883-0190, R \$1K**
both milton@68hoursofhunger.org 8 School St. Milton, NH 03851
Stock shelves - purchase food to feed students identified as not having enough food
- **School's Out! Program Aimee Lussier (after 6/22), alussier@sau49.org 603-539-4589 R \$1K**
68 Main St. Center Ossipee, NH 03814 Ossipee, NH 03814
Scholarships for free/reduced lunch & after school programs; serves ~200 Ossipee kids
- **Hazel MacBrien Nursery School Shelly Daniels, 522-6860, hazelmacbrienns@gmail.com R \$1K**
(2718 Wakefield Rd) PO Box 443, Sanbornville, NH 03872
School supplies; partial tuition relief to low income families - Kindergarten prep
- **Catie's Closet, c/o Laura Bisson, Board of Directors, bissonlaura2@gmail.com R \$1K**
7 Nathaniel Dr, Hudson NH 03051, 781-254-7298
Provide free clothing, toiletries & essentials. Supports 75K kids now in 115 schools in NH&MA.
- **Homeless Center for Strafford County (Home for Now), Hilary Hopkin, MSW, Ex Dir. R \$1K**
P.O. Box 7306, Home for Now Building 202 Washington Street, Rochester, NH 03839 603-332-3065.
A local shelter providing safety, support, & self-sufficiency to women, men, families with children. Specifically, funds will be used towards educational and enrichment efforts to benefit the 'littles' among our clients.
- **Children of Incarcerated Persons (ChiPs), Margaret Mackie-Cancio, ChiPs Manager - R \$1K**
ChiPs C/o Episcopal Diocese of NH, 63 Green St, Concord, NH 03301 603-224-1914
Maggie.ciancio@gmail.com PO Box 2 East Derry, NH 03041 (w/ NH Diocese) 603-867-4590
Purchase gifts for the children of those incarcerated in NH State prisons
- **CASA of NH (Court Appointed Special Advocates for Children), R \$500**
PO Box 1327, Manchester, NH 03105 speakup@casanh.org 800-626-0622
Supports CASA to help abused & neglected kids (served 1,538 kids in 2022) across NH
- **Wakefield Parks & Rec Wayne Robinson & Alyssa Hall, 603-522-9977, alyssa@wakefieldrec.com R \$500**
2 High St, Sanbornville, NH 03872 Help fund children's sports & rec programs.

Additional - 12-18-22

- **Families in Transition, SAU-54, Jennifer McLain, Coordinator, 150 Wakefield St. Rochester, NH 03867 \$500**
603-332-3678, Mclain.j@sau54.org Help provide clothes & supplies to at risk & homeless children in SAU54
- **Bucknan-Robinson Fund Provide \$ to a E. Wakefield family w/ 13 yr old boy who lost all in a house fire \$250**
(Leighton Rd 12/16/22). StJB Cares, via Kim Mendell, (603) 730-7699. StJB Parishioners matched +\$250

2022 Financial Report and 2023 Proposed Budget

Category	2022 - 2023 Comparison		
	2022 Actual	2022 Budget	2023 Proposed
1. INCOME			
A. Offering			
Columbarium	\$0.00	\$0.00	\$0.00
Oil & other	\$208.27	\$250.00	\$200.00
Open plate	\$9,555.00	\$4,000.00	\$4,000.00
Pledge (total 2023 pledges as of 1/11/2023 is \$20,010)	\$42,560.00	\$46,580.00	\$40,000.00
Other-Misc	\$2,781.84	\$450.00	\$500.00
Sub-Total	\$55,105.11	\$51,280.00	\$44,700.00
B. Endowments			
Fr. Mac	\$12,897.04	\$12,000.00	\$12,000.00
Major	\$26,701.68	\$20,000.00	\$20,000.00
Merrow	\$1,322.34	\$1,300.00	\$1,300.00
Sub-Total	\$40,921.06	\$33,300.00	\$33,300.00
C. Grants/Gifts	\$18,268.23	\$3,000.00	\$3,000.00
D. Events	\$5,744.20	\$7,000.00	\$6,000.00
E. Parish Hall Rental	\$880.00	\$2,000.00	\$1,400.00
F. Other-altar guild, flowers, & candles	\$992.00	\$600.00	\$750.00
Sub-Total	\$7,616.20	\$9,600.00	\$8,150.00
G. Capital Campaign donations (included w/pledges)	\$140.00	\$0.00	\$0.00
H. Capital Campaign transfers (for loan pymt)	\$12,000.00	\$12,000.00	\$12,000.00
I. Transfer from Fuel Account	\$500.00	\$1,000.00	\$500.00
TOTAL INCOME	\$134,550.60	\$110,180.00	\$101,650.00
2. OPERATING EXPENSES			
A. Priest -in-Charge (Phasing Out - see Supply)			
1. Bus. Exp. & Supplies	\$0.00	\$0.00	\$0.00
2. Cell Phone	\$250.00	\$600.00	\$0.00
3. Continuing Education	\$0.00	\$0.00	\$0.00
4. Professional Support	\$0.00	\$0.00	\$0.00
5. Health/Dental/Life	\$0.00	\$0.00	\$0.00
6. Pension	\$0.00	\$0.00	\$0.00
7. Salary & Housing	\$12,103.74	\$36,200.00	\$0.00
8. SET	\$958.59	\$2,769.40	\$0.00
9. Travel & Car Allowance	\$0.00	\$2,750.00	\$0.00
Sub-Total	\$13,312.33	\$42,319.40	\$0.00
B. Diocesan Fair Share	\$13,108.00	\$16,000.00	\$14,000.00

	2022 Actual	2022 Budget	2023 Proposed
C. Staff			
1. Organist (<i>Phasing Out - see Supply</i>)	\$1,500.00	\$10,000.00	\$0.00
2. Housekeeping	\$1,951.10	\$2,000.00	\$2,000.00
3. Workers Compensation	\$12.00	\$350.00	\$20.00
4. Church FICA	\$397.80	\$1,000.00	\$150.00
5. Payroll Fees	\$563.10	\$600.00	\$600.00
6. Bank Surcharge - Payroll Matters	\$52.00	\$50.00	\$60.00
Sub-Total	\$4,476.00	\$14,000.00	\$2,830.00
D. Physical Plant			
1. Electric	\$1,303.72	\$1,500.00	\$2,000.00
2. Fuel	\$7,568.07	\$5,000.00	\$8,000.00
3. Insurance	\$6,651.00	\$3,000.00	\$8,000.00
4. Maintenance & Repairs	\$16,851.18	\$4,500.00	\$4,500.00
5. Mortgage	\$24,000.00	\$24,000.00	\$24,000.00
6. Mowing & Plowing	\$3,370.00	\$2,700.00	\$3,500.00
7. Water	\$194.20	\$400.00	\$300.00
Sub-Total	\$59,938.17	\$41,100.00	\$50,300.00
E. Office			
1. Website	\$0.00	\$0.00	\$0.00
2. Office			
Copier Maintenance	\$0.00	\$150.00	\$150.00
Software	\$442.00	\$396.00	\$500.00
Supplies	\$2,966.45	\$600.00	\$600.00
Telephone & Internet	\$1,199.76	\$1,300.00	\$1,300.00
3. PO Box	\$284.00	\$230.00	\$300.00
4. Mailings	\$0.00	\$0.00	\$0.00
5. Bulletins-Church Publishing/Warner Press	\$297.11	\$250.00	\$300.00
6. Bank Fee	\$1.00	\$0.00	\$0.00
Sub-Total	\$5,189.32	\$2,926.00	\$3,150.00
F. Supply			
1. Priests	\$23,653.72	\$1,000.00	\$40,000.00
2. Organists	\$4,380.00	\$400.00	\$6,000.00
Sub-Total	\$28,033.72	\$1,400.00	\$46,000.00

	2022 Actual	2022 Budget	2023 Proposed
G. Music			
1. Organ/Piano tuning	\$0.00	\$500.00	\$500.00
2. Sheet Music	\$45.00	\$200.00	\$100.00
3. Licensing	\$277.00	\$300.00	\$300.00
Sub-Total	\$322.00	\$1,000.00	\$900.00
H Vestry/Leadership			
1. Advertising/PR	\$260.46	\$250.00	\$250.00
2. Annual Retreat	\$0.00	\$250.00	\$250.00
3. Diocesan Convention	\$0.00	\$125.00	\$125.00
Sub-Total	\$260.46	\$625.00	\$625.00
I. Stewardship	\$0.00	\$200.00	\$200.00
J. Education	\$0.00	\$0.00	\$150.00
K. Other-altar guild, flowers, & candles	\$1,111.38	\$750.00	\$750.00
3. OUTREACH EXPENSES			
1. Discretionary Fund-Bishop, etc.	\$0.00	\$500.00	\$100.00
2. United Thank Offering	\$218.84	\$450.00	\$0.00
3. Outreach/Evangelism	\$5,332.00	\$2,000.00	\$2,000.00
Sub-Total	\$5,550.84	\$2,950.00	\$2,100.00
4. Transfer to Building Fund - Capital Campaign	\$0.00	\$0.00	\$0.00
TOTAL EXPENSES	\$131,302.22	\$123,270.40	\$121,005.00
TOTAL INCOME	\$134,550.60	\$110,180.00	\$101,650.00
LESS EXPENSES	\$131,302.22	\$123,270.40	\$121,005.00
Net Surplus (Deficit)	\$ 3,248.38	\$ (13,090.40)	\$ (19,355.00)

The Episcopal Church of St. John the Baptist

Official Ballot

Annual Meeting --- January 24, 2023

Officers

Sr. Warden
Jr. Warden
Clerk

Dave Guinta
Dave Tyler
Ann Elkins

Treasurer

Jackie Keating / Ann Prunier / Kirt Gillum

Vestry Members

Rhonda Burke (2 years)
Ann Prunier (3 years)
Julia Stackpole (3 years)

Delegates to Convention and Lakes Region Convocation

Delegates (need 3):

Ann Elkins
Pam Tyler
Julia Stackpole

Alternates (need 2):

Dave Giunta
Dave Tyler